

# Information Security Management System Policy Statement

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The Management of Heirs General Insurance Limited (HGI) recognizes the importance of developing and implementing an Information Security Management System (ISMS) and considers security of information and related assets as fundamental for successful business operation. Therefore, HGI is committed towards securing the Confidentiality, Integrity, and Availability of information for the day-to-day business and operations.

HGI is committed to ensure that the information is only accessible to authorized persons from within or outside the company. An Information Security Management System (ISMS) comprising of the Information Security Policies, Procedures and Processes has been adopted to effectively protect data/information of the organization and its subscribers from information security threats, whether internal or external, deliberate, or accidental.

The Management of HGI has approved the Information Security Management System Manual and associated policies. The commitment of the Management is to ensure that:

- All regulatory and legislative requirements related to HGI are met.
- The confidentiality of information is protected to prevent disclosure of valuable or sensitive information to unauthorized users.
- The integrity of information is maintained to ensure its accuracy and completeness at all times.
- The availability of information is maintained to meet business needs, subscriber, and regulatory requirements.
- Business continuity plans are developed, maintained, and tested.
- Information security awareness is shared with all employees.
- Incident management process is established and implemented to ensure that all breaches of information security, actual or suspected are reported and investigated.
- Risks are mitigated to an acceptable level through a risk management framework.
- The information security management system is continually improved.
- Appropriate resources are allocated in order to implement, operate, and review an effective Information Security Management System.

- All stakeholders are responsible for implementation of respective security policies and procedures within their area of operation and oversee adherence by their team members.

By implementing ISMS, the management will assure all interested parties that an appropriate and effective information security management system is in place.

The Management shall follow a formal disciplinary process against employees who violates the information security policies and procedures.

The Management will conduct a review of the ISMS at periodic intervals or when significant changes take place to continually improve and ensure that the system meets the requirements of all stakeholders and compliance to the ISO 27001 standard.

The Management has overall responsibility for maintaining this Policy and providing guidance on its implementation. All managers and team leaders are directly responsible for ensuring that ISMS policies and procedures are followed within their business areas.

**For Heirs General Insurance**



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**Managing Director/CEO.**